Welcome to Technology & Character Development Class!

Kindergarten through 3rd Grade

Dear Students/Parents,

I’m excited to begin a new school year with you! This year our K-3 Technology & Character Development classes will build upon their Computer Literacy, Internet Safety, and Computer Science skills. Our K-3 students will also continue with bi-weekly Character Development lessons using the Second Step curriculum. The Second Step curriculum is a research based, developmentally appropriate curriculum that has a positive impact on academic success as well as building essential Life Skills.

---

**Technology Class Schedule (K-3rd)**

- **Computer Literacy**
  - Computer Hardware, Software & Programs
  - Microsoft Office (Word, Excel, PowerPoint)
  - Keyboarding (Online Lessons)
- **Internet Safety**
  - Common Sense Media K-3 curriculum
  - NetSmartz Kids
- **Computer Science**
  - Code.org K-3 curriculum

**Character Development Class Schedule (K-3rd)**

1st Quarter – Second Step
(K-3rd) Skills for Learning

2nd Quarter – Second Step
(K-3rd) Empathy

3rd Quarter – Second Step
(K-3rd) Emotion Management

4th Quarter – Second Step
(K-3rd) Problem Solving
Please visit our web site for weekly assignments, homework & resources:

http://pcatechcd.weebly.com

**TECHNOLOGY LAB RULES**

1.) Enter the Tech Lab quietly and take assigned seats.
2.) Wait to use the computer equipment until instructed by teacher and only visit approved/assigned web sites.
3.) Use inside voices and listen when teacher or classmate is speaking.
4.) Keep your hands on your own computer equipment and stay in your seats.
5.) Raise your hand when you have a question or something to share.
6.) Show love and respect to each other.
7.) Before exiting the Tech Lab return computer equipment as you found it, tuck chairs in and leave quietly.

**GRADING POLICIES**

20% Behavior & Participation (Following Classroom Rules)

80% Weekly Class Assignments and Homework.

*Students are given a numerical grade

*Please complete ALL Classwork/Homework

**SUPPLIES NEEDED**

K-3rd: (1) Folder is optional; Homework will be given to the classroom teacher and sent home in students’ homework folder.

**CONSEQUENCES FOR CHOOSING TO BREAK THE RULES**

1.) Loss of privilege to participate in the lesson and receive a grade of 0% for the day.
2.) Sit out for lesson

Looking forward to an amazing school year!

See you soon,

Mrs. Erica Tringali “Mrs. Erica”

Questions? Please feel free to email me at eastpca@gmail.com

No access to a computer? Please let me know and I can provide hard copies of any of the assignments, projects, resources, etc.